

Space Reservation Form

8-12 MARCH 2018

Bangalore International Exhibition
Centre Bangalore, India



A. Exhibiting Company :

Company Name: _____ Designation: _____

Contact Person: _____

Address: _____

City: _____ Pincode: _____ State: _____ Country: _____

Phone: _____ Mobile: _____ Fax: _____

E-mail: _____ Website: _____

Joint venture partner(s) / Overseas principals / Co-exhibitors: _____

Products that will be displayed: _____

B. Loyalty Program*

Particular	INDIAWOOD	DELHIWOOD	Loyalty Benefit* on Rack Rate
Exhibitor who have participated in the past	INDIAWOOD 2014 & 2016	DELHIWOOD 2013, 2015 & 2017	10% Discount
	INDIAWOOD 2014 & 2016	DELHIWOOD 2015 & 2017	8% Discount
	INDIAWOOD 2016	DELHIWOOD 2015 & 2017	6% Discount
	INDIAWOOD 2016	DELHIWOOD 2017	4% Discount
		DELHIWOOD 2017	2% Discount

* Conditions apply.

C. Space reservation: Hall No.: _____ STALL No.: _____

Space	Dimension in (m ²)	Area in (m ²)	Indian Registered Companies	Companies Registered Outside India
Bare (Min. 36 m ²)			INR 8300 / per sqm	\$ 250 / per sqm
Shell (Min. 9 m ²)			INR 9300 / per sqm	\$ 275 / per sqm
(+ Service Tax @15%)*				
Amount Payable				

Note: Indian Rupee Rates are not applicable to companies registered outside India. Only USD Rates are applicable. * Note * Local taxes will be additional as applicable at the time of final billing. Current applicable service tax is 15%.

Advance 50% to be made immediately along with this Space Reservation Form; Balance 50% to be made on or before 31st December 2017
Bookings without 50 % advance will be treated as blocking only and the same will be released 15 days from the date of blocking on non-receipt of the advance.

D. Modes of Payment: Cheque Demand Draft Wire Transfer Amount: _____

■ Payments made by Cheque / Demand Draft to be drawing in favour of 'PDA Trade Fairs' payable at Bangalore, India

Cheque / Demand Draft Number _____ Dated _____ on (Bank) _____

■ For payment by wire transfer please see details below

FUND TRANSFER / RTGS / NEFT IN INDIA		WIRE TRANSFER	
Name of Bank	Bank of India	Name of the Bank	Bank of India
Bank Branch	Cantonment Branch	Branch / Address	Cantonment Branch Jyothi Mahal, 49, St. Marks Road, Bangalore - 560 001.
Branch Address	Jyothi Mahal, 49, St. Marks Road, Bangalore - 560 001.	Beneficiary Name	PDA Trade Fairs
Name of Beneficiary	PDA Trade Fairs	Account No	840420110000185
Type of Account	Current Account	SWIFT Address of Beneficiary Bank	BKIDINBBCAN
Account No.	840420110000185		
IFSC Code	BKID0008404		
MICR No.	560013003		

E. Declaration:

We have read the exhibition Terms & Conditions (mentioned overleaf) and in the event of the application being accepted (wholly or in part), we undertake to observe and be bound by them. By signing a copy of this Space Reservation Form, we are hereby confirming our participation in INDIAWOOD 2018. On receipt of the signed Space Reservation Form, an Invoice will be raised by the Organisers and we will be liable to pay the same.

Name: _____

Designation: _____

Place: _____ Date: _____

Signature & Company Seal

Terms & Conditions for Participations

8-12 MARCH 2018
Bangalore International Exhibition
Centre Bangalore, India



1. APPLICATION FOR SPACE:

All applications for participation as an Exhibitor shall be made on the prescribed Space Reservation Form. The form shall be submitted to the Organiser. The Organiser has the sole right to determine the eligibility of any prospective participant (Exhibitor) to take part in the exhibition.

2. ALLOCATION OF SPACE:

The Organiser has the sole right to allot appropriate space (by way of stall or open space) to an Exhibitor. The Organiser further reserves the right to reallocate the Exhibitor to any other space or stall(s) than that was first allocated. Please note, for structural reasons pillars and supports are fundamentally included in the calculated stand area without entitlement to reduction. The stand rent is paid merely for the rented area, i.e. other installations or extensions are not included in this rent. The decision of the Organiser with regard to the allocation of space shall be final and binding on the Exhibitor.

3. CANCELLATION OF CONTRACT AND WITHDRAWAL BY EXHIBITOR:

- Cancellation of booked space on or before 19th August, 2017 – 100% Refund of payments received & credited in to our account until the date of cancellation.
- Cancellation of booked space between 20th August, 2017 and 28th November, 2017 – 25% of the invoice value will have to be paid to PDA Trade Fairs mandatorily.
- Cancellation of booked space on or between 29th November, 2017 and 31st December 2017 – 50% of the invoice value will have to be paid to PDA Trade Fairs mandatorily.
- Reduction of originally booked space on or between 29th November, 2017 and 31st December 2017 – Exhibitor will be invoiced for 50 % of the released/reduced space cost in addition to the space cost for the eventual space booked after reduction.
- Cancellation or reduction of booked space on or after 31st December, 2017–100% of the invoice value will have to be paid to PDA Trade Fairs mandatorily.
- No show after confirming space via SRF - 100% of the invoice value will have to be paid to PDA Trade Fairs mandatorily.

4. POWER CHARGES-RAW SPACE:

In a Bare Space booth, only marked area is provided. You will NOT be provided with any furniture, carpet and electrical fittings or booth panels / fascia name board. Temporary Power connection of 1 KW and Permanent Power connection of 5 KW will be mandatory for raw space at an additional cost of Rs.3000/- per KW (Subject to Change) + 15% Applicable Taxes. You will need to design your booth as per your theme / brand you intend to project with help of your advertising agency or stall designers. Raw Space booths are usually taken by companies who intend to have designer booths to project their theme / brand.

5. SHELL TO BARE:

Only marked area will be provided for Shell Scheme Exhibitors converting to Bare Space booth. You will NOT be provided with any furniture, carpet and electrical fittings or booth panels / fascia name board. Temporary Power connection of 1 KW and Permanent Power connection of 2.5 KW will be mandatory for bare space at an additional cost of INR 3000 / per KW (Subject to Change) + 15% service tax (subject to change). You will need to design your booth as per your theme / brand you intend to project with help of your advertising agency or stall designers. Raw Space booths are usually taken by companies who intend to have designer booths to project their theme / brand.

6. POWER CHARGES-SHELL SCHEME:

Additional Power requirement will be charged as above for Shell Scheme Exhibitors apart from the regular power outlet of 5/15 amp per 9 m² which will be provided.

7. SECURITY DEPOSIT:

Refundable Security deposit by DD in favour of PDA TRADE FAIRS or Cash is to be paid by the Raw Space Exhibitor's Stand Contractor along with the design submitted as per the slab mentioned below. The Security Deposit by DD/Cash will be returned provided the stand contractor completes booth building / dismantling as per guidelines & rules and regulations.

- INR 25,000/- per stand up to 50 m²
- INR 50,000/- per stand for 51 - 100 m²
- INR 1,00,000/- per stand for 101 - 200 m²
- INR 2,00,000/- per stand above 201 m²

8. FAILURE TO OCCUPY SPACE:

Should an Exhibitor fail to occupy allotted space by the date and time specified for installation of exhibits, the Organiser would be at liberty to take over such space and reallocate and / or use the same as the Organiser deems fit. No refund will be given for last minute cancellation.

9. HANDLING AND CARE OF EXHIBITS:

The Organiser shall bear no responsibility for damage to the Exhibitor's property or lost shipments nor moving costs. Failure of exhibits to arrive in time for the exhibition is not a cause for cancellation of space contracted and the Exhibitor will be liable to pay the space cost in full.

10. THE EXHIBITOR MANUAL WILL CONTAIN THE DETAILED TERMS & CONDITIONS APPLICABLE FOR:

- a) Decoration & Display
- b) Stand dismantling
- c) Exhibitor & Booth representatives

11. DAMAGE TO PROPERTY:

The Exhibitor is liable for any damage caused to the building, floor, walls, panels, carpeting and / or to standard items and fittings provided within the booths. The Exhibitor may not apply paint, adhesive or any such material, which would damage the fittings, fixtures and furniture provided by the Organiser. Rights to further claims for damages shall be reserved.

12. EXHIBITOR'S PROMOTIONAL ACTIVITIES:

All sales or sales promotion activities by the Exhibitor including the handing out of literature, brochures, samples, handouts, etc. must be confined to the designated booth of the Exhibitor. The Organiser directly

prohibits any such promotional activities to be carried out by the Exhibitor in the passages, aisles etc. that may tend to obstruct attendees from visiting other booths, exhibits, etc.

13. NOISE & SMELL:

The Exhibitor will not be permitted to display anything, which causes offensive levels of noise, smell or other effects of pollution.

14. SAFETY:

The safety of Exhibitors, attendees as well as that of exhibits is of paramount importance. Consequently the Exhibitor must scrupulously comply with all relevant fire and other safety regulations. All electrical wiring and electrical fittings must conform to or be better than appropriate standards and no improper joints, lack of fuses, switches and other unsafe devices will be permitted. No inflammable, poisonous, explosives (including gas cylinders) or radioactive material shall be used without the approval in writing of the relevant authorities as well as the Organiser. To ensure clear access to safety and fire exits, no obstructions or display materials will be allowed in any of the aisles or passages.

15. SECURITY:

The general security of the show / exhibition grounds is arranged by the Organiser without liability for losses or damage. The Exhibitors themselves are responsible for the supervision and guarding of their stand. This also applies during the stand construction and dismantling periods, before the start and after the close of the event. For the security of the stand during night hours the Organiser recommend commissioning, at the Exhibitor's expense, a stand guard from the security company responsible for the event / exhibition. An order of this nature for special guards should be discussed as early as possible with the Organiser. The Exhibitor and their staff may not remain in the stand overnight.

16. INSURANCE:

The Exhibitor is strongly advised to ensure adequate insurance covers including extra territorial coverage for property damage, public liability, theft, fire, etc.

17. RIGHTS OF ADMISSION:

The Organiser may at their discretion, frame or amend the rules regarding Rights of Admission to the exhibition taking into account the best interests of the Exhibitor and attendees as also existing rules and regulations in this matter of the landlord of the venue of the exhibition.

18. TERMINATION / POSTPONEMENT OF EXHIBITION:

The Organiser reserves to themselves the absolute right without assigning any reason, force majeure or otherwise, to cancel or postpone the exhibition (or part thereof) or its commencement of continuance and appropriately may terminate this contract. If the Organiser terminates this contract and / or the exhibition (or part thereof), then the Organiser has the right to retain such part of amounts received from the Exhibitor as shall be adequate to compensate the Organiser for expenses incurred until the time of termination of contract.

19. FORCE MAJEURE:

The Organiser shall not be liable for delay or failure of performance with respect to cancellation or postponement of the show caused by an act of God, action by any governmental or quasi - governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes whether legal or illegal, transportation interruption of any kind, or any condition beyond the control of organisers ("Force Majeure Events"). In such events, the Organiser shall be entitled to retain such portion of the contract price as required to compensate the expenses incurred up to the time of the force majeure event.

20. INFRASTRUCTURE FAILURE:

The Organiser shall not be responsible for any air conditioning or electricity failure, theft, any act of law or requirements of public authority or other causes.

21. AMENDMENT OF RULES:

Any matter(s) not specifically covered herein shall be subject solely to the decision of the Organiser, who shall also have full power in the matter interpretation, amendment and enforcement of all said rules and regulations. Further any such amendments when made and brought to the notice of the Exhibitor shall be and become part of these rules and regulations here of as though duly incorporated and subject to all the conditions stipulated.

22. NON OBSERVANCE / DEFAULT:

In the event of non observance of or default on any of the terms herein, including without limitation any rules or regulations framed pursuant to this contract, the Organiser shall have the right to terminate this contract without notice and retain all amounts received on account as liquidated damages. On such termination, the Exhibitor must close his booth and remove himself and his exhibits from the exhibition.

23. NO VERBAL AGREEMENT:

No verbal agreement between Organiser and Exhibitor is tenable unless the same is confirmed in writing.

24. LIMITATION OF LIABILITY:

The Exhibitor hereby agrees to indemnify and hold harmless the Organiser, endorsees, sponsors, venue landlord and their officers, employees and representatives against all action, claims, proceedings, expenses, damages and costs whatsoever resulting from its participation in the exhibition and occupation of space contracted for by reason of personal injuries, death, property damages, etc. Exhibitor further agrees to indemnify the Organiser against and hold them harmless for any claims and for all damages, costs and expenses including all legal fees and settlements incurred in connection with such claims arising out of the acts or the negligence of the Exhibitor, his officers, employees or representatives.

25. JURISDICTION:

The place of jurisdiction for any disputes about or arising from this contract is Bangalore.

26. AGREEMENT TO THESE RULES:

The Exhibitor for himself or themselves, his employees, agents and representatives agrees to fully abide by the foregoing rules and by any amendments that may be put into effect by the Organiser.

Organised by:



A Member of:



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